

### CHECKLIST: 8 STEPS TO BAUHAUS SUMMER SCHOOL

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- Find your favourite course:**  
Our [course overview](#) gives you the most important facts about our courses at one glance. Find the course that best suits your interest! And for more activities besides the course content - have a look at our vast and amazing [accompanying programme!](#)
- Register for your course and book your accommodation with us:**  
Register through our [online registration form](#) and book your course, your favourite [excursions](#) and your [accommodation](#) in one go. If you want to pay the reduced course fee please send us the appropriate [verification](#) document via [email](#) within 3 days after your registration.
- If you need a visa make an appointment at the German:**  
In case you need a [visa](#) for travelling to Germany please make sure to arrange an appointment at the German embassy in time - preferably immediately after registering.
- Send your application documents for the course of your choice (only specialized courses):**  
Please submit your application documents for the specialized course of your choice until May 01 via [email](#). For more information please check the guidelines for application in the respective course section »Application & Registration«. All applicants will receive a notification about their final status via email by June 01 at the latest.
- Don't forget to settle your invoice:**  
After your online registration for a language course or resp. after your admission and confirmation of participation for a specialized course, we will send you an invoice. In order to secure your place in the course please settle the invoice within 10 days. You can find the bank details on the invoice.
- Get your confirmation of enrolment:**  
After having received your payment we will send you a confirmation of enrolment via email (pdf file).
- If needed apply for a visa in time:**  
If you checked "I need an invitation letter for visa application" during your online registration, we will send you the invitation letter via email as well as by air mail. Please inquire about [visa](#) requirements and make an appointment at the German embassy as early as possible
- Plan your trip to Weimar:**  
According to your course schedule you will arrive on Saturday before course start and depart the Saturday after your course has ended. Don't forget your [insurance](#) and your passport/ID.
- Welcome to Weimar!**  
On the day of your [arrival](#) we will welcome you with a Meeting Point at the Weimar main train station and take you to your accommodation with a free shuttle service. For Sunday, we organized an [orientation day](#) to help you find your way through beautiful Weimar and to give you the opportunity to get in touch with other students - have fun!

WE ARE LOOKING FORWARD TO WELCOME YOU!