

**SUPERVISION AGREEMENT<sup>1</sup>  
FOR DOCTORATES AT THE BAUHAUS-UNIVERSITÄT WEIMAR**

and simultaneously notice and attachment for the acceptance letter from the Doctoral Candidate Admissions Commission

between

Doctoral Candidate

Ms.  Mr. Last name,First name \_\_\_\_\_

and

Supervisor

Ms.  Mr. Last name,First name \_\_\_\_\_

(if applicable)

Research Training Group/Doctoral Programme Representative

Ms.  Mr. Last name,First name \_\_\_\_\_

**1. Validity**

The Supervision Agreement is a prerequisite for admission to the Bauhaus-Universität Weimar as a doctoral candidate. The efficacy of this agreement is subject to the approval of the Doctoral Candidate Admissions Commission.

**2. Topic and schedule for the doctorate**

The planned topic (working title) of the doctorate is as follows:

The doctorate is planned to begin Month/Year \_\_\_\_\_

The envisaged conclusion of the doctorate is Month/Year \_\_\_\_\_

**3. Time and work schedule**

The time and work schedule, Attachment 1 of this agreement, is in effect for this doctorate. The status of the project or thesis should be documented by the doctoral candidate or presented for discussion at a doctoral colloquium or a similar event every six months as a rule or a minimum of once a year. Any possible amendments to this rule must be mutually agreed upon.

**4. Duties and responsibilities of the doctoral candidate**

The doctoral candidate agrees to regularly report the current status of the doctorate and the adherence to the time and work schedule.

The doctoral candidate will actively participate in the Research Training Group/Doctoral Programme course of study (if applicable).

<sup>1</sup> This Supervision Agreement prototype is based on the recommendations made by the German Research Foundation (DFG) regarding the preparation of Supervision Agreements

## 5. Duties and responsibilities of the supervisor

The supervisor agrees to regular subject-specific consultation and examination of the progress of the doctorate.

The supervisor agrees to provide feedback about the current status and content of the doctorate – either in oral or written form – and to confirm the adherence to the time and work schedule.

The supervisor agrees to provide consultation for the duration of the supervisory relationship as decided by the Doctoral Candidate Admissions Commission, regardless of the length of the financing for the doctorate.

In the case of dissolution of the supervisory relationship, not stemming from doctoral candidate, the respective faculty will arrange for an alternative, subject-appropriate supervisory relationship.

## 6. Framework of the Doctorate

The doctoral thesis or project is to be produced:

- as an independent research project
- within the scope of a larger research project \_\_\_\_\_
- in collaboration with the following research group \_\_\_\_\_
- as part of a structured doctoral programme \_\_\_\_\_

## 7. Working conditions for the doctoral candidate

The supervisor confers with the doctoral candidate regarding the availability of the appropriate working conditions.

Particular working conditions cannot be guaranteed, yet the university provides the following provisions when available:

- workstation with a computer and telephone
- access to the studios
- access to the laboratories
- necessary laboratory equipment and supplies

## 8. Further qualification

Further qualification opportunities will be provided in the context of subject-specific, cross-disciplinary and interdisciplinary events. The doctoral candidate has the opportunity, not only to participate in events offered by the professorship or doctoral programme, but also the chance to participate in events offered by the Bauhaus Research School. Agreements regarding any other planned provisions for qualification and career development are to be documented (Attachment 2).

## 9. Internationalisation

If an international phase of the research project is planned, it may include:

- a visit to a research institute or a research-focused industrial company abroad,
- presentations (talk/poster) of the candidate's own scientific results at a conference with a majority of international participants
- a joint research project with international guests who may be invited by a group of doctoral candidates to work at the Bauhaus-Universität Weimar for a given amount of time.

Plans for trips abroad should be included in the time and work schedule (Attachment 1).

The German version is the only legally binding text.

### 10. Special provisions to ensure the compatibility of family life and research

The compatibility of family life and research is strongly supported. The following arrangements will be made as necessary:

### 11. Membership to the Bauhaus Research School

Upon signing the Supervision Agreement, the doctoral candidate can simultaneously apply for membership to the Bauhaus Research School. Further details are regulated in the statute of the Bauhaus Research School.

### 12. Ensuring to proper good scientific and artistic practice

The doctoral candidate and supervisor hereby pledge to ensure the guiding principles of proper scientific and artistic practice as defined by the Bauhaus-Universität Weimar

([https://www.uni-weimar.de/fileadmin/user/uni/universitaetsleitung/kanzler/mdu\\_akad/12/14\\_2012.pdf](https://www.uni-weimar.de/fileadmin/user/uni/universitaetsleitung/kanzler/mdu_akad/12/14_2012.pdf)).

### 13. Dispute Resolution

The duties of the Doctoral Candidate Admissions Commission to mediate conflict remain unaffected according to the Doctoral Regulations.

Furthermore, in case of conflict, the relevant university ombudsperson may be contacted. The Directorate of the Bauhaus Research School will mediate between the doctoral candidate and the supervisor upon request.

Signatures

Date \_\_\_\_\_ Doctoral candidate \_\_\_\_\_

Date \_\_\_\_\_ Supervisor \_\_\_\_\_

The Supervisor Agreement contains \_\_\_\_\_ attachments:

- Anlage 1 Time and work schedule \_\_\_\_\_
- Anlage 2 Qualification programme and career development \_\_\_\_\_
- Anlage 3 \_\_\_\_\_
- Anlage 4 \_\_\_\_\_

### Confirmed by the Doctoral Candidate Admissions Commission:

Date \_\_\_\_\_ Chair \_\_\_\_\_