

Call for Applications: Women's Promotion Fund 2024|1

Please note: The German version is the only legally binding text. For the rights of the data subject, please see the German paragraph below ("Rechte der betroffenen Personen").

1. Objective

With the fund, the Equal Opportunity Office supports projects that contribute to the qualification and career development of women and/or TIN* persons¹ at Bauhaus-Universität Weimar. In addition, the Equal Opportunity Office uses the Women's Promotion Fund to support projects that focus on gender issues in research and teaching or aim to increase the proportion of female and/or TIN* students in STEM subjects.

The Equal Opportunity Officer and the Equal Opportunity Advisory Board of the Bauhaus-Universität Weimar together with the Presidium have defined the funding criteria.

The promotion of women through the fund is anchored in the Equal Opportunity Plan of Bauhaus-Universität Weimar, as is the diversity-sensitive orientation of equal opportunity work, which aims to ensure equal opportunities for persons of all genders and to reduce discrimination based on gender.

2. Target group and lines of funding

The target groups of the fund are female and/or TIN* students, academic staff, doctoral students and professors. The amount of funding is contingent on the available funds allocated to each application round.

Each applicant can submit one application per funding line only.

Funding lines:

I. Funding for female and/or TIN* students

- Funding of students' projects that serve their studies and qualification
- Allowance to offset material expenses for research projects and project work
- max. funding amount: 500,- €

¹ TIN* stands for trans*, inter* and non-binary.

II. Support for female and/or TIN* scientific and artistic employees and doctoral students

- Support for the qualification of female and/or TIN* scientific and artistic employees and doctoral candidates
- Allowance to offset material expenses for research projects and project work
- Financial support for publications
- max. funding amount: 1.000,- €

III. Funding of projects

- eligible to apply: scientific and artistic staff and professors* (female and/or TIN*)
- max. funding amount 2.000,- €

(a) to increase the proportion of women and/or TIN* persons in STEM courses of study
Projects and schemes to increase the proportion of female and/or TIN* students in scientific and technical courses of study

(b) on the topic of gender in teaching and research
Projects and plans for gender research and the implementation of gender aspects in studies, teaching and research (long-term projects and sustainable anchoring of projects).
Interdisciplinary projects are explicitly encouraged.

Excluded from funding are:

- daily allowances and catering expenses
- costs for purchasing or leasing equipment, which can be borrowed at no charge in the faculties²
- costs for purchasing licenses or software, which can be used at no charge in the university³
- costs for literature, which is available at the university or can be suggested to be purchased by the library⁴

We support sustainable travel. Air travel of less than 1.000 km can therefore only be funded in well-founded exceptional cases.

² Please check the available equipment: <https://www.uni-weimar.de/en/civil-engineering/services/technical-service/technology-lending/>, <https://www.uni-weimar.de/de/architektur-und-urbanistik/profil/werkstaetten/>, <https://www.uni-weimar.de/en/art-and-design/structure/workshops-and-equipment/>, <https://www.uni-weimar.de/en/media/services/system-support/>; <https://www.uni-weimar.de/en/art-and-design/structure/workshops-and-equipment/central-workshops/media-production/>

³ Please check the available licenses and software here: <https://www.uni-weimar.de/de/universitaet/struktur/zentrale-einrichtungen/scc-rechenzentrum/software/>

⁴ Please use this form to suggest a new title: <https://www.uni-weimar.de/en/university/structure/central-university-facilities/university-library/service/forms-information-sheets/suggest-a-new-title/>

3. Application procedure

Please fill in the online-application form (<https://www.uni-weimar.de/en/university/structure/central-university-facilities/equal-opportunity-office/internal-funding-programmes/womens-promotion-fund/application-for-project-funding/>) and upload the necessary documents combined in one single PDF document:

I. Description of the project (max. one A4 page):

- a. Designation of the funding line
- b. Description of the objective and explanation of the project
- c. Explanation of the feasibility of the project
- d. Information on the significance of the project for your further personal development in studies and professional/academic career (funding line I. and II.)
- e. Person(s) responsible for carrying out the project, other contributors to the project

II. Time and financial planning

- a. detailed time and financial plan:
 - 1) List of all costs to be incurred
 - 2) planned use of the fund's resources
 - 3) Details of additional funding
 - 4) timing and completion of the project (no later than May 31, 2024)

III. Curriculum vitae (please do not attach a photograph to the curriculum vitae)

IV. Confirmation of status

- Students: confirmation of student status
- Doctoral students: admission letter by the faculty's graduation board of the Bauhaus-Universität Weimar

V. Statement by the supervisor or supervising professor

- brief, informal statement by the supervisor or supervising professor or academic employee of the Bauhaus-Universität Weimar (with a confirmation of the responsible holder of the professional chair), including a comment on the feasibility of the project, where applicable explanation why the professorship cannot finance the project

4. Application deadline

Applications must be submitted via the online-form by **31 May 2024** at the latest.

5. Award procedure

All applications submitted by the deadline are reviewed by the Equal Opportunity Officer and Equal Opportunity Advisory Board. Together they select projects and recommend funding, for which approval from the Presidium has to be required. All applicants are notified of the decision in writing.

The quality of the project as well as the relevance for the academic and artistic career of the applicants are important criteria. Furthermore, selection criteria include the project's timelines, socio-political relevance, contributions to university life or policy, potential impact on other students' work or on life in the greater Weimar area. In addition to performance-based criteria, social factors (e.g., care obligations) will be considered as well.

Moreover, the following formal selection-criteria apply:

- Late applications will not be considered.
- Incomplete applications will not be considered; however, applicants may submit missing parts *before* the deadline expires.
- Already completed projects/project parts do not qualify for funding, i.e., applicants can only be reimbursed for project costs that incur *after* the application deadline.
- To be able to support as many women as possible, the jury will prioritize applications from women who have not yet received funding from the Frauenförderfonds in the past. Nevertheless, women who have already received funding from the Frauenförderfonds may apply.

6. Disclosure and reporting

The funded projects are announced publicly to the university community.

A final report must be submitted (presentation and significance of the project, assessment of implementation, opportunity for feedback).

The report must be submitted promptly after completion of the project, at the latest by 31 May 2025. Please use our online form for this purpose. You will receive the link to the form in the confirmation letter.

7. Project realization

When carrying out their funded projects, the applicants are obliged to expend funding in accordance with their submitted finance plan and timetable. The funding of the projects is carried out on an expenditure basis. The management policies of the university apply. The settlement takes place promptly after the end of the project, however, no later than May 31, 2025.

8. Notice

In order to secure the rights of the data subjects, please use the university e-mail account to transfer data or transmit encrypted data only (password protected PDF, gigamove, owncloud, encrypted ZIP etc.). Separate communication channels should be used to transmit the password that is needed for decoding.

If you have any questions concerning the application procedure, please do not hesitate to ask: gleichstellungsbuero@uni-weimar.de, Tel. 03643/58 42 42.

We also offer an online consultation on 16 May, 10 a.m.: <https://meeting.uni-weimar.de/b/mir-1co-xiv-clf>. Please check our website for more information.

We look forward to receiving your application!



Tina Meinhardt
Equal Opportunity Officer

Data Protection

(This translation is for information purposes only. For the legally binding version, please see the German text)

1. The personal information collected by the Bauhaus-Universität Weimar Equal Opportunity Office is processed in accordance with the European General Data Protection Regulation (EU-GDPR), the Federal Data Protection Act (BDSG) and the Thüringer Datenschutzgesetzes (ThürDSG) in their respective applicable versions.
2. The responsible body for data processing in accordance with the EU-GDPR is: The Bauhaus-Universität Weimar Equal Opportunity Representative, Amalienstraße 13, Room 303, 99423 Weimar, Phone: +49 36 43/58 4240, E-mail: [gleichstellungsbuero\[at\]uni-weimar.de](mailto:gleichstellungsbuero[at]uni-weimar.de)
3. The responsible contact person for data protection is: The Data Protection Officer, chancellor's Office/Büro des Kanzlers, Belvederer Allee 6, 99423 Weimar, Phone: +49 3643/58 1222, E-mail: [datenschutz\[at\]uni-weimar.de](mailto:datenschutz[at]uni-weimar.de)
4. The data collected in this form will be destroyed 15 years after it has been received. You have the right to access, rectification, restriction of processing, deletion, disclosure, and the right to object to the processing of your personal information. You have the right to revoke your consent under data protection law at any time. You have the right to submit a complaint to a supervising authority, regardless of any other administrative or judicial recourse.
5. Detailed DSGVO regulations can be found in the privacy policy on our website at www.uni-weimar.de/datenschutz. These rights may be exercised with the Equal Opportunity Representative or the Data Protection Officer at the Bauhaus-Universität Weimar through a written request.