

## Confirmation of Stay for ERASMUS stay abroad (SECTION DEPARTURE)

TO BE FILLED OUT BY THE HOST UNIVERSITY  
3-5 days before the student's departure

Hereby, we confirm that Ms.'s/Mr.'s \_\_\_\_\_  
ERASMUS stay at our institution: \_\_\_\_\_  
ERASMUS-code of institution: \_\_\_\_\_  
in the semester(s): \_\_\_\_\_

ended on

last day of presence for academic or organisational reasons  
(dd.mm.yyyy) \_\_\_\_\_

Was there a time period during the student's stay which was attended exclusively online?

**No**

**Yes** from (dd.mm.yyyy) \_\_\_\_\_ until (dd .mm.yyyy) \_\_\_\_\_

Did the student stay at your institution for more than 1 semester/term/quarter?

**No**

**Yes** If „yes“: Please indicate the semester/term/quarter times for the semesters in order for us to determine the eligible funding period for ERASMUS:

Semester 1 from (dd.mm.yyyy) \_\_\_\_\_ until (dd .mm.yyyy) \_\_\_\_\_

Semester 2 from (dd.mm.yyyy) \_\_\_\_\_ until (dd .mm.yyyy) \_\_\_\_\_

Name of signatory: \_\_\_\_\_

E-Mail address of signatory: \_\_\_\_\_

\_\_\_\_\_  
Signature of host institution

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stamp of host institution

The date of signature cannot be earlier than 5 days prior to the end date of the student's mobility.

Dear student of Bauhaus-Universität: The Confirmation of Stay (section departure) is a mandatory document in the ERASMUS program. Please have it signed 3-5 days prior to your departure from your hosting university (digitally or originally) and send it to the International Office of Bauhaus-Universität Weimar. E-mail: [outgoing@uni-weimar.de](mailto:outgoing@uni-weimar.de) with subject **[DOK] Confirmation of Departure**

Liebe:r Student:in der Bauhaus-Universität: Die Confirmation of Stay (section departure) ist ein Pflichtdokument im ERASMUS Programm. Bitte lassen Sie das Dokument 3-5 Tage vor Ihrer Abreise von der Gastuniversität unterzeichnen (Unterschrift digital oder im Original) und senden es an das International Office der Bauhaus-Universität Weimar.

E-Mail: [outgoing@uni-weimar.de](mailto:outgoing@uni-weimar.de) mit Betreff **[DOK] Confirmation of Departure**