

# **Guidelines for the Seed Financing Fund Professors' funding line**

## **1. Objectives**

With this fund, the Bauhaus-Universität Weimar is providing seed financing to support projects in which interdisciplinary and/or collaborative research is carried out. These projects are intended to sustainably enhance and strengthen the university's profile and increase its international visibility. For this reason, the Bauhaus-Universität Weimar supports projects that require more effort to prepare the application.

The funds are not to be used for the implementation of research activities and projects, but rather as "start-up" financing for submitting applications to national and European programmes and raising funds from appropriate third-party funded projects.

Newly appointed professors in the first 3 years after their appointment at the Bauhaus-Universität Weimar have the opportunity to apply for seed financing for the preparation of their first application to the university. This initial application can be made to a funding body and in a funding format that is expedient for establishing the professorship in the relevant field of research. In this case, it can also be an individual application.

## **2. Submission of application**

Professorships in all faculties are entitled to apply. Applications should generally be submitted to the Research Operations Office only electronically (with a copy sent to the Dean's Office) by the end of April in the relevant year. For each seed project, a lump sum of 25,000 euros can be applied for, which is to be used in accordance with Thüringer Landeshaushaltsordnung (ThürLHO) and has not to be proven to the Research Operations Office. The amount of funding being applied for should be warranted by the expenditure and resources required for the application format being prepared.

## **3. Criteria**

The funding criteria are as follows:

1. Contribution to boosting the national and international visibility and perception of research and projects in the main research areas undertaken at the Bauhaus-Universität Weimar and of the University as a whole,
2. Contribution to improving the Bauhaus-Universität Weimar's international and European networks,
3. The project's critical mass and associated potential to develop new structures and focus areas,
4. The project's interdisciplinary approach,
5. The plausibility and quality of the application.

#### 4. Proposal

The proposal may be submitted in German or English as one merged PDF document. The proposal must be accompanied by a cover sheet (relevant template with basic information and the applicant's signature).

The informal proposal (without cover sheet) may not be longer than three pages and should cover the following points in particular:

1. Professorships involved,
2. Relevance/necessity of the envisaged cooperation,
3. Details of the funding body and funding programme for which the application is planned,
4. Description of the project, including work plan and timetable,
5. Reference to the criteria named above.

Please note the [Statutes concerning Good Scientific and Artistic Practice at the Bauhaus-Universität Weimar](#).

#### 5. Decision-making body and allocation of funds

Funding approval decisions are made by the Research and Projects Committee.

This decision-making body reserves the right to reduce the funds being applied for. The awarding of funds is not based on the proportionality of the faculties.

#### 6. Use of funds

The maximum funding period is twelve months. Use of the funds for personnel costs is dependent on the labour and fixed-term employment law requirements of each particular individual case. Human Re-sources law requirements must be complied with. The funds must be used solely for the intended purpose, otherwise they will have to be returned.

#### 7. Processing and reporting

Administrative processing (receipt/handling of applications, assisting the selection process, acceptance/rejection letters) is undertaken by the Research Operations Office. Approved funds are managed by each faculty individually. After 12 months and after 24 months, a checklist must be submitted to the Research Operations Office in which information on the achievement of the funding objective is requested. The submitted third-party funding application must be attached.

#### 8. Validity of guidelines

These guidelines were drawn up by the Research and Projects Committee on 21 February 2024. From this date onwards, all project approvals will be subject to the content of these guidelines.

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