

# Announcement of Bauhaus-Universität Weimar

This English translation is for information purposes only. The original German text is the legally binding version.

## ACADEMIC REGULATIONS

<input checked="" type="checkbox"/> The President <input type="checkbox"/> The Chancellor	General regulations for managing the effects of the corona virus pandemic on studying and academic affairs.	Issued ##/2020
	Issued Dept./Unit Office of Student and Academic Affairs	Telephone 2350
		Date ##. ##. 2020

According to § 3, paragraph 1 in conjunction with section § 35, paragraph 1 of the Thuringian Higher Education Act of 10 May 2018 (GVBl. P. 149), last amended by Article 128 of the Act of 18 December 2018 (GVBl. S. 731) in conjunction with Article 14 § 1 of the Thuringian Implementation of Necessary Regulations in Connection with the Coronavirus Pandemic Act (Umsetzung erforderlicher Maßnahmen im Zusammenhang mit der Corona-Pandemie / ThürCorPanG) of 11 June 2020 (GVBl. 2020, P. 277), the Bauhaus-Universität Weimar issues the following regulations:

On 1 July 2020, Bauhaus-Universität Weimar's Senate adopted the basic regulations to manage the effects of the coronavirus pandemic on studies and teaching. The regulations were approved by the President of Bauhaus-Universität Weimar on 2 July 2020.

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## Preamble

These regulations are in place to allow the teaching and studying in all study programmes at the Bauhaus-Universität Weimar during the 2020 summer semester and the 2020/21 winter semester while taking into consideration the restrictions on public and university life that have resulted from the coronavirus pandemic. The aim is to enable students from all study programmes to continue their education as smoothly and unhindered as possible and to ensure the continued qualification of young academic.

### § 1 – Applicability

These regulations apply to all study programmes at the Bauhaus-Universität Weimar and supersede or supplement individual regulations outlined in study, exam, or matriculation regulations. Study, exam, and matriculation regulations remain otherwise unaffected.

## Section 1 - Study and Exam Regulations

### § 2 - Courses and Exams; Teaching and Exam Formats

(1) If and insofar as the courses and exams of study programmes cannot take place in the manner and scope outlined by the respective exam and study regulations, particularly in the cases of exams, due to restrictions or other events resulting from the coronavirus pandemic, deviations from standard forms of teaching and exam administration are permitted in accordance with the following regulations.

(2) Alternative teaching and exam formats must be equally suited to enable students to successfully complete their studies and graduate (competence-oriented teaching and exam system). Digital teaching formats and non-attendance exam formats should be considered as an alternative to attendance-based formats. The course instructor is responsible for decisions pertaining to the use of alternative and equivalent teaching and exam formats. Equal opportunity principles and fairness requirements must be observed.

(3) Courses that are offered in digital formats must offer students admitted to the course suitable access to course content until the end of the semester or at least until the first opportunity to take the exam.

(4) Students are to be informed of the exam formats as well as any changes to the scope of the exams based on the preceding paragraphs in good time, if possible at the beginning of the course and as a rule at least two weeks before the exam.

(5) The faculty responsible for the exam is responsible for the organization, specifically the necessary staff and premises required, of the exam.

(6) The exam formats outlined in the exam regulations are supplemented by § 3 Online Attendance Exams and § 4 Online Remote Exams.

### § 3 - Online Exams (Attendance Exams)

(1) Exams may take place in electronic format (e-exams) if appropriate.

(2) The supervision of electronic exams are to take place on the premises of the Bauhaus-Universität Weimar in the presence of a qualified individual who will take the minutes.

(3) Electronic data must be clearly and permanently assigned to candidates. Candidates must be granted access to exam results in accordance with the general regulations.

(4) E-exams may only be taken using IT systems (hardware and software) that belong to the university administration or have been approved for these purposes by the Service Centre for Computer Systems and Communication (SCC)

(5) Should studies or exams to be carried out in electronic formats, students are to be given sufficient opportunity to familiarize themselves with the electronic exam system within the framework of the respective course. Data protection laws must be upheld.

(6) Electronic multiple choice exams are excluded.

#### § 4 - Online Remote Exams (Remote Exams)

- (1) Online remote exams are exams that are taken off the premises of the Bauhaus-Universität Weimar via telecommunication.
- (2) Online remote exams may only be carried orally in video and audio format. Currently, online remote exams in written format where exam supervision is done via computer (e.g. online proctored exams) and exams are taken synchronously (in real time) are **not permitted**. Future feasibility will require fundamental technical and legal clarification.
- (3) If oral online remote exams are to be carried out, measures must be taken to ensure equal opportunity and to prevent abuse and any forms of or attempts at deception. Before the exam begins, the candidate's identity must be verified through ID card, passport, or thoska. Candidates must give their consent to being tested in this format in writing (e.g. by e-mail).
- (4) Students must be given sufficient opportunity to familiarize themselves with the electronic exam system before the exam. Software services that have been centrally released by the university and which have relevant contracts may be used, e.g. BigBlueButton and DFNconf with Pexip.
- (5) Data protection laws must be upheld.

#### § 5 - Special Provisions under Exam Regulations

- (1) Should technical issues arise at the start or during the electronic exam (according to § 2), or during the online remote exam (according to § 3), for instance a complete or partial loss of connection, which prevents the exam from abiding by the principle of equal opportunities and the requirement of fairness, either the time loss associated must be compensated for by extending the exam time, or the exam must be cancelled and, if necessary, continued at another time. If an exam is rescheduled, either partially or completely, it will count as a first attempt at the exam. The decision will be according to the examiner's best judgement.
- (2) The deadline by which all assignments required by the degree programme according to the respective study and examination regulations must be submitted is extended by one semester and does not require approval.
- (3) Deadlines for term papers, seminar papers, projects, or final papers may be extended as deemed appropriate by the responsible examination committee and may deviate from examination regulations if justified. This applies in particular to cases of difficulty accessing scientific literature due to library closures, lab closures, and workshop and workroom closures. The examination committee may also delegate extension decisions to the examiners.
- (4) Should a study programme's study and examination regulations specify that a semester abroad is compulsory, this requirement will be suspended for the 2020 summer semester and the 2020/21 winter semester. The examination committee shall determine the appropriate alternative arrangements for obtaining the required credit points. Should students decide to participate in a semester abroad, they are to be supported to the fullest extent. Services provided by the university, in particular those offered by the International Office, may be relied upon for these purposes.
- (5) Failed exams during the 2020 summer semester will be counted as a free attempt (Freiversuch). Completed and passed exams will be graded and will count. Retaking an exam to improve the grade is not permitted. This rule does not apply to final papers.
- (6) The examination committee is responsible for determining if the submission of final papers in electronic format alone complies with the respective study and examination regulations. They are also responsible for determining, in deviation from study and examination regulations, the number of print copies that must be submitted, whereby at least one copy must be submitted.

Section 2 - Matriculation Regulations

#### § 6 - Part-Time Studies and Leave of Absence

Notwithstanding § 10 paragraph 2, sentence 1 (part-time studies) and § 13 paragraph 2, sentence 1 (leave of absence) of the matriculation regulations, the application deadline for part-time studies or leave of absence has been extended to 30.09.2020 for the summer semester, and to 31.03.2021 for the 2020/21 winter semester.

### **Section 3 - Implementation and Expiry**

#### **§ 7 – Equality Clause**

Designations made under these regulations apply equally to all genders.

#### **§ 8 - Implementation and Expiry**

These regulations come into effect on the day following their announcement by the Bauhaus-Universität Weimar. The regulations and exam modifications based on these regulations shall apply only to exams held between 1 April 2020 and 31 March 2021. These regulations expire on 31 March 2021.

Passed by the Senate on 1 July 2020

Approved on ##.##.2020

Prof. Dr. Winfried Speitkamp  
President