

**EIABC-BUW Conference**  
**Book of Abstracts Guideline**

**Objective:** The Abstract Booklet will compile the scientific abstracts and is intended for use by attendants of the conference and for future reference. It will contain the abstracts that will be presented within the theme and sub-theme of the conference.

**1. Title**

- a. It shall have a title with a maximum of 15 words or a length not exceeding 80 characters including spaces
- b. It shall fit the work or preliminary findings.
- c. It shall include key words
- d. It shall encapsulate the findings and/or conclusions

**2. Author Names**

- a. It shall consist of all contributing authors name or contributors & affiliations

**3. Body**

- a. It shall be 500 to 800 words
- b. It shall consist of the problem statement or argument, objective, scope, prime methodology, preliminary/final findings and conclusion.

**4. Format**

- a. Font Type - Times New Roman
- b. Font Size – 12
- c. Spacing – Single Spaced
- d. Page – 1 page
- e. Margins – 2.54cm on All Sides

**Note:**

1. Authors shall not present findings that have already been published in peer-reviewed journals.
2. Authors shall bear responsibility of duplication and/or self-plagiarism.
3. As the abstracts are submitted on Nov. 15<sup>th</sup> 2023, while the presentation will be conducted on Feb. 26, 2024, some details can change. However, if the research findings change substantially between abstract submission and conference presentation and affect the conclusions of the research, we recommend that authors alert the conference to this discrepancy.
4. Posters can be prepared and presented, but they will not be included in the Book of Abstracts.
5. Poster & Power Point Presentation formats will be shared separately.

**Evaluation Criteria**

1. **Intervention** in the theme and sub-theme of conference
  - a. Does the abstract provide new insights on the theme and sub-theme of conference?
2. **Clarity** of Abstract
  - a. Does the abstract clearly define the topic, scope, and methodologies?
3. **Argument**
  - a. Does the abstract clearly lay out the argument?
4. **Findings**
  - a. Does the abstract clearly lay out preliminary or present findings?
5. **Format**
  - a. Is the abstract free of grammatical errors, major spelling mistakes, or other editorial problems?