

# **Examination Regulations for the Integrated Urban Development and Design Degree Programme**

*This English translation is for information purposes only. The original German text is the legally binding version*

Pursuant to section 3, paragraph 1, in conjunction with section 38 paragraph 3 of the Thuringian Higher Education Act (ThürHG) of 10 May 2018 (GVBl. p. 149), last amended by Article 31 of the Act dated 2 July 2024 (GVBl. p. 277), Bauhaus-Universität Weimar issues the following examination regulations for the Integrated Urban Development and Design degree programme leading to a Master of Science (M.Sc.) qualification. The Faculty Board of Architecture and Urbanism agreed the examination regulations on April 9<sup>th</sup> 2025.

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## **Section 1 – Scope of Application**

These regulations govern the examinations in the Master's degree programme Integrated Urban Development and Design leading to a Master of Science (M.Sc.) qualification at the Bauhaus-Universität Weimar. They apply in conjunction with the study regulations for the Integrated Urban Development and Design programme.

## **Section 2 – Purpose and Scope of the Degree Programme**

- (1) The Master's examination determines whether students have achieved the qualification objectives in the Integrated Urban Development and Design (M.Sc.) programme in accordance with section 5 and section 6 of the study regulations and have acquired and understood the inter-relationships of the methods and content taught.
- (2) The degree programme requires the successful completion of the examinations to be taken according to the standard curriculum (Annex 1 or 2) – Standard Study Period

## **Section 3 – Standard Period of Study**

- (1) The standard study period of the degree programme is four semesters. The study and examination regulations ensure that the degree programme can be completed within the standard study period.
- (2) During the degree programme, 120 credit points (CP) must be earned in accordance with the European Credit Transfer and Accumulation System (ECTS) from the compulsory and elective areas, including the Master Module. For this purpose, the study plans according to Annexes 1 and 2 apply.

## **Section 4 – Examination Structure**

- (1) Modules are generally completed with an examination. In individual cases, they may consist of examinations in an examination subject or in an interdisciplinary examination area. The standard curricula based on modules are part of the study and examination regulations (Annex 1 and 2). The type and scope of the examinations to be taken are a binding component of the module handbook.
- (2) Examinations may also be authorised in the form of group work. The individual contribution to be assessed as an examination within a group should be clearly distinguishable and assessable as an individual examination. As a rule, a group should not comprise more than four students.

## **Section 5 – Deadlines**

- (1) The Master Module should be completed within the standard period of study. An examination period for examinations shall be set at the latest at the beginning of the respective semester, which shall be determined by the Faculty Board of Architecture and Urbanism in the previous semester and published at the end of the semester. Examinations that are to take place outside this period require the approval of the Examination Board.
- (2) The Examination Board must ensure that the examinations can be taken in accordance with the applicable curriculum. To this end, the student to be examined shall be informed in good time of the dates on which they are to be taken. Students must also be informed of the respective

resit dates for the examinations.

- (3) Students must register for the examinations. Registration for the respective examination takes place automatically upon enrolment for the course. Cancellation of enrolment for the course is generally possible up to two weeks after the start of the lecture period. Withdrawal from enrolment for the examination is generally possible up to fourteen calendar days before the start of the examination period. If you withdraw from an examination within the deadline, you will be automatically registered for the next possible examination date.
- (4) If the Master Module has not been successfully completed by the end of the 7<sup>th</sup> semester, it has been definitively failed, unless the student is not responsible for the failure.

## **Section 6 – Examination Committee**

- (1) An examination committee is formed for the organisation of studies and examinations. It is appointed by the Faculty Board. The examination committee consists of five members: three members of group of the professors and junior professors (Hochschullehrer\*innen), one academic staff member and one student. The term of office is three years; one year for student members. Reappointment is possible.
- (2) The examination committee takes official decisions within the meaning of administrative procedural law and administrative procedural law.
- (3) The examination committee decides in particular on
  - the consequences of violations of examination regulations,
  - the recognition of study periods, studies and examinations as well as competencies outside the university (section 16),
  - the fulfilment of requirements from course-specific study and examination regulations,
  - the appointment of examiners and assessors (section 7).
- (4) The examination committee passes its resolutions by a majority of the votes cast. The examination committee can pass resolutions if the majority of its members, including the member elected to chair the committee or their deputy, and an absolute majority of university lecturers is ensured. In the event of a tie, the member elected as chair has the casting vote.
- (5) The examination committee shall ensure that the provisions of the examination regulations are complied with. It reports to the Faculty Board regularly on the development of examination and study times, including the actual completion times for the Master's thesis, as well as on the distribution of subject and overall grades.
- (6) The members of the examination committee have the right to attend all examinations.
- (7) The meetings of the committee are not public. The members of the Examination committee are subject to official secrecy. If they are not in public service, they must be sworn to secrecy by the chairperson.
- (8) If an important matter cannot be postponed, decisions may exceptionally be taken outside of meetings by means of a written or electronic procedure (circulation procedure). In this case, the chairperson shall announce the matter to be discussed to the members of the examination committee in an appropriate manner. Resolutions by circulation procedure are permissible if all members agree to this procedure. If resolutions may be passed by circulation, the members shall be provided with a corresponding draft resolution for voting by circulation in writing or electronically. The chairperson shall set a reasonable deadline. The quorum and the passing of resolutions shall not be determined by the presence of the members, but by their participation in the circulation procedure.

## **Section 7 – Examiners and Assessors**

- (1) University lecturers, academic and artistic staff with teaching duties, lecturers, teaching staff for special tasks and persons experienced in professional practice and training are authorised to

conduct examinations (section 54 paragraph 2 of the ThürHG). Only persons who themselves possess at least the qualification to be determined by the examination or an equivalent qualification may be appointed as examiners (section 54 paragraph 3 ThürHG). This also applies to assessors who may be called upon for the examination.

- (2) Final theses within the meaning of section 54 paragraph 4 sentence 1 ThürHG as well as examinations whose passing is a prerequisite for continuing the degree programme shall be assessed by at least two examiners. At least one examiner must be from the group of professors and junior professors (Hochschullehrer\*in) or a member of the university who fulfils the employment requirements for professors or junior professors (Hochschullehrer\*in).
- (3) Assessors and examiners are obliged to maintain official secrecy. If they are not in public service, they are bound to secrecy by the chairperson of the examination board. In oral examinations, they are responsible in particular for writing the protocol.
- (4) The names of the examiners should be announced to the candidate in good time, usually 14 days before the examination.
- (5) The Master's thesis is defended before an examination commission. It consists of at least two persons, one of whom must be a university lecturer; one examiner may be a member of the faculty's academic staff. The first supervisor of the Master's thesis is usually also the first examiner and must be a university lecturer at the Bauhaus-Universität Weimar. The second supervisor is usually the second examiner. Academic staff from the Faculty of Architecture and Urbanism, professors from other faculties of the Bauhaus-Universität Weimar, other universities or other academic institutions may be appointed as second examiners if the topic of the Master's thesis makes it appear appropriate.
- (6) Section 6 paragraph 7 applies accordingly to the examiners.

## **Section 8 – Scope and Types of Examinations.**

- (1) Examinations make take place in the form of:
  1. examinations and other written work (section 9)
  2. oral examinations (section 10)
  3. presentations (section 11)
  4. online in-person examinations (electronic examinations, e-examinations) (section 12)
  5. online distance examinations (remote examinations) (section 13)
  6. single/multiple choice examinations (section 15).
- (2) The examinations or coursework to be completed in the individual modules and the requirements for taking examinations are set out in the module handbook.
- (3) Coursework and examinations may also be authorised in the form of group work.
- (4) If courses are offered in digital formats, their content must be made available in a suitable manner to students admitted to the course, generally until the end of the semester, but at least until the first examination opportunity.

## **Section 9 – Written Examinations and Other Written Work**

- (1) In the written examinations, students should demonstrate that they are able to recognise a problem and find ways to solve it using the usual methods of the subject area within a specified time and with defined aids.
- (2) Written examinations include the following forms in particular: Written examination, term paper, thesis paper, essay, written elaboration of a presentation, review and written documentation.

## **Section 10 – Oral Examinations**

- (1) In oral examinations, the candidate should demonstrate that they have recognised the interactions in the area being examined and can assign special issues to these interactions.

- (2) Oral examinations may be taken as group examinations or as individual examinations.
- (3) The main subjects and results of the oral examinations must be recorded in a transcript. The result shall be announced to the student following each oral examination.
- (4) Students who wish to take the same examination at a later date may be admitted to the audience of an oral exam as space permits, unless the candidate objects. Admission to act as an audience member however does not include the commentary and notification of the examination results to the candidate.

### **Section 11– Presentations**

- (1) The course-related semester projects are exhibited in a presentation. Thereby, students should demonstrate that they are able to find independent scientific or artistic forms and an adequate solution to a problem within a limited period of time, considering common methods and instruments in their subject area.
- (2) The presentations consist of an oral presentation of the practical and theoretical work results as well as a final documentation of the work process and work result. The semester topic is currently published in the respective online course catalogue. At the beginning of the lecture period, the assignment and the associated course-related examinations are announced.

### **Section 12 – Electronic Exams (Online In-person Examinations)**

- (1) Online in-person examinations can be conducted in the form of electronic written examinations (e-examinations).
- (2) The e-examination shall take place on the premises of the Bauhaus-Universität Weimar as a supervised examination in the presence of a competent individual.
- (3) Electronic data must be clearly and permanently assigned to the candidate. Candidates must be granted access to exam results in accordance with the general regulations.
- (4) Electronic examinations may only be taken using IT systems (hardware and software) that belong to the university administration or have been approved for these purposes by the Service Centre for Computer Systems and Communication (SCC).
- (5) Should studies or exams to be carried out in electronic formats, students are to be given sufficient opportunity to familiarise themselves with the electronic exam system within the framework of the respective course. Data protection laws must be upheld.
- (6) The software provided by the Computer Centre (SCC) must be used to ensure the authenticity and immutability of the examination results. The results generated during the examinations must be saved electronically.

### **Section 13 – Online Distance Examinations (Remote Examinations)**

- (1) Authorised online distance examinations are
  1. written examinations (for example take-home examinations, vouchers, video uploads, audio uploads) that are asynchronous or time-delayed and not supervised, and
  2. oral examinations or
  3. presentations that are synchronised and monitored and are usually held outside the premises of the Bauhaus-Universität Weimar using telecommunication-capable end devices.
- (2) Online distance examinations in the form of written examinations in which the examination supervision is computerised (for example online proctored examinations) and which are completed synchronously, i. e. in real time, are not permitted.
- (3) Students should be given sufficient opportunity to familiarise themselves with the electronic examination system before the examination. Only software services that have been centrally authorised by the University are permitted.

## **Section 14 – Supplementary Provisions for Online Examinations**

- (1) In the context of online in-person and online distance examinations in accordance with sections 12 and 13, data protection regulations must be observed. Personal data may be processed insofar as this is necessary for the proper conduct of the online examination. This applies in particular for the purposes of identification in accordance with paragraph 2 and examination supervision in accordance with paragraph 5. The recording of an oral online examination and the automated evaluation of image or sound data is not permitted.
- (2) If the student is not personally known to at least one examiner during an oral online distance examination according to section 13, their identity must be established in a suitable manner. For this purpose, the student may be required to show their student ID (e. g. thoska) or a comparable official identity document with the help of the camera.
- (3) In addition to the documentation requirements in accordance with the respective examination regulations, a transcript of the examination process must be prepared, in which the start and end of the examination as well as other incidents, in particular technical faults, must be recorded.
- (4) In order to prevent attempts at abuse and cheating during an oral online distance examination, the candidates may be obliged to activate the camera and microphone function of the communication equipment used for the examination (video supervision). The video supervision must be set up in such a way that the personal protection and privacy of the persons concerned are not restricted more than necessary for the authorised control purposes.
- (5) The smooth running of an online examination in accordance with sections 12 and 13 must be ensured by appropriate technical support. If technical problems occur at or after the start of the online examinations, for example a complete or partial breakdown of the connection, which means that the examination cannot be held in accordance with the principle of equal opportunities and the principle of fairness, either the associated loss of time must be compensated for by a corresponding extension of the examination time or this examination must be terminated and, if necessary, continued at another time. The respective decision shall be made by the examiner at their own dutiful discretion.
- (6) To ensure the technical requirements for online presence examinations, similarly configured workstations (e. g. in the university's computer pools) must be used. Replacement devices must be kept available. The obligation to provide a sufficient number of software licences is the responsibility of the examiner.

## **Section 15 – Single/Multiple Choice Examination**

- (1) An examination using the answer-choice method exists if the minimum performance required to pass the examination can be achieved by the candidate solely by marking or assigning the given answers. Examination tasks must enable reliable examination results. When setting the examination questions, it must be determined which answers are recognised as correct.
- (2) Examination tasks in the form of the answer-choice procedure are to be set by two examiners and checked in advance by them as to whether they enable reliable examination results according to the requirements of paragraph 1 sentence 2.
- (3) This applies in particular to determining whether only one or more answers per question can be correct.
- (4) If it is only established after the examination that individual examination questions are incorrect, these shall not be considered when determining the examination result; the reduced number of examination questions shall be used as a basis. The reduction in the number of examination tasks may not be to the disadvantage of an examinee. If the proportion of assessment points for the examination tasks to be eliminated exceeds 15 per cent of the achievable assessment points in the answer choice procedure, the examination must be repeated as a whole.
- (5) An examination taken using the answer choice procedure is passed,

1. if the examinee has achieved the minimum percentage of points to be achieved (absolute pass mark). The minimum percentage is determined by the examiner prior to the examination and announced to the students in good time in advance; it is at least 50 per cent.

or

2. if the total number of points achieved by the examinee is not more than 10 per cent lower than the average total number of points achieved by all those who have taken the corresponding examination (relative pass mark).

- (6) The examiners must announce the assessment standard for the examination performances to be completed using the answer choice procedure in advance of the examination. Malus points are not permitted.
- (7) In the case of examinations that are only partially taken using the answer choice procedure, paragraphs 1 to 6 only apply to this part.

### **Section 16 – Recognition of Study Periods, Study and Examination Achievements as well as Competencies Outside the University**

- (1) Study times, course and examination performances that were provided at another domestic, international or internationally recognised university or other degree programmes from the same university will be credited if there is no significant difference in terms of the competencies gained (learning outcomes). Upon request, the examination committee determines whether or not to recognise or award credits.
- (2) If study and examination performances are recognised in situations where grading systems are comparable, the grades are to be transferred and included in the calculation of the overall grade. The grade »passed« is used for grade systems that are not comparable. It is permitted to mark the recognised study and examination performances in the attestation.
- (3) If the requirements in paragraph 1 are met, there is a legal right to recognition. The candidate is responsible for submitting the required documents for recognition. Applications for recognition can only be submitted after enrolment. They are usually processed within four weeks. The burden of proof that an application does not fulfil the necessary requirements lies with the body carrying out the assessment.
- (4) Knowledge and skills acquired outside of university settings can be recognised if they are equivalent in terms of content and level to the course and examination performances that they are to replace. They may replace a maximum of half of the degree's assigned credits. The examination committee decides on recognition. Recognition must be assigned to the modules and shown in the student's performance overview. Any exceptions must be justified. Applications for credit transfer can only be made after enrolment. Applications are typically processed within four weeks. The decision on whether the performances provided by the student outside of the university are equivalent to the examination performances that are to be replaced is made on the individual basis using the documents presented by the student such as work samples, certificates, subject descriptions, teaching plans etc. which typically must be less than 5 years old. The student is responsible for providing proof of equivalence.

### **Section 17– Assessment and Weighting of Examination Performances and Grading**

- (1) The grades of the examinations are determined by the respective examiners. The following tenth grades are to be used for the assessment:
- |         |              |  |
|---------|--------------|--|
| 1.0–1.5 | very good    | an excellent performance   |
| 1.6–2.5 | good         | a performance that is significantly above the average requirements         |
| 2.6–3.5 | satisfactory | a performance that meets average requirements                              |
| 3.6–4.0 | sufficient   | a performance that still fulfils the requirements despite its shortcomings |

>4.0          insufficient      a performance that no longer fulfils the requirements due to significant deficiencies

- (2) The assessment of individual examination performances is graded in tenths.
- (3) The overall grade of the module is calculated from the grades of the individual examinations weighted by the credit points. The credit points of a module serve as a weighting factor when calculating grades. Only the first decimal place after the decimal point is taken into account; all other decimal places are cancelled without rounding. The assessment of the Master Module remains unaffected.
- (4) If a module examination consists of several examinations (partial examinations), the grade is calculated from the sum of the grades of the individual examinations weighted by the credit points. Only the first decimal place after the decimal point is taken into account; all other decimal places are cancelled without rounding.
- (5) If a coursework and examination component is assessed by at least two examiners in accordance with section 7 paragraph 2, the grade of the coursework and examination component is calculated from the arithmetic mean of the individual assessments. If the difference is more than 2.0 or if one assessment is 'insufficient' (5.0) but the other is 'sufficient' (4.0) or better, the responsible examination committee will appoint a third person to assess the grade. In this case, the grade is calculated from the arithmetic mean of the three grades. In this case, however, the examination performance can only be assessed as 'sufficient' (4.0) or better if at least two grades are 'sufficient' (4.0) or better.
- (6) If the Master Module was graded 1.0 and the average grade of the other module examinations is 1.19 or better, the Examination Board will award the grade 'with distinction'.
- (7) An overall final grade is awarded on completion of the Master of Science (M.Sc.) degree programme. Paragraph 2 applies accordingly. This final degree grade is calculated as follows: The course-related examinations are weighted according to the number of credit points and included in the calculation of the overall grade by 60 %. The Master Module is weighted at 40 %.
- (8) The German grades are supplemented by an ECTS grade according to the following scheme:

ECTS grade	Proportion of successful students who usually receive this grade
A	the best 10 %
B	the next 25%
C	the next 30 %
D	the next 25 %
E	the next 10 %
F	Exam was not passed

If the underlying cohorts do not provide a sufficiently reliable basis for determining the relative grades, these are not shown.

- (9) Section 54 paragraph 8 ThürHG applies accordingly to the deadline for the assessment of all coursework or examinations.

## **Section 18 – Absence, Withdrawal, Deception, or Violation of Regulations**

- (1) Examinations (including partial examinations) are deemed to have been assessed as 'insufficient' (5.0) if the candidate misses an examination date that is binding for him/her without a valid reason or if he/she withdraws from an examination that he/she has started without a valid reason. The same applies if a coursework or examination is not completed within the specified completion time.
- (2) The reason given for the failure or withdrawal must be reported to the Examination Office immediately in writing and substantiated. In the event of illness of the student or illness of a child or relative in need of care, a medical certificate confirming the student's inability to take the



examination must be submitted immediately, but no later than three working days after the examination. If there are sufficient factual indications that make it likely that the student will be able to take the examination or that other proof is appropriate, the responsible examination board is authorised to determine the student's ability to take the examination or to request a medical certificate from a public health officer at the University's expense. If the reasons are recognised, a new date, usually the next regular examination date, will be scheduled. In this case, the examination results already available shall be taken into account.

- (3) If the student attempts to influence the result of his/her study and examination performance by cheating or using unauthorised aids, the examination performance in question may be assessed as 'insufficient' (5.0) within the scope of dutiful discretion. A student who disrupts the proper conduct of the examination may be excluded from continuing the examination by the respective examiners or invigilators; in this case, the examination in question is deemed to have been assessed as 'fail'. In particularly serious cases of cheating or disruption, the examination board may exclude the examinee from taking further examinations. Students must be heard by the Examination Board before a decision is made.
- (4) The unmarked adoption and utilisation of third-party content without the required source citation (plagiarism) constitutes cheating; paragraph 3 applies.

### **Section 19 – Passing and Failing**

- (1) A module examination is passed if all partial performances have been graded with at least 'sufficient' (4.0).
- (2) The degree programme is successfully completed when all module examinations have been passed, all compulsory and elective modules to be taken in accordance with Annex 1 or Annex 2 that have not been completed with a grade have been successfully completed ('certificate awarded') and the Master Module has been graded at least 'sufficient' (4.0).
- (3) The candidate is responsible for informing himself/herself about passing or failing his/her module examinations and, if necessary, repeating them.
- (4) If the student has definitively failed the Master's examination, he/she will be issued a transcript of records upon request, which contains the coursework and examinations completed and their grades and indicates that the Master's examination has been 'definitively failed'.

### **Section 20 – Repeating Examinations**

- (1) Module examinations and the Master's thesis may be repeated once in the event of "unsatisfactory" performance may be repeated once. The repetition of a passed (partial) examination or Master's thesis is not permitted.
- (2) Repeat examinations must be taken on the next examination date (usually at the end of the following semester). If the resit deadline is missed, the resit examination will be graded as 'unsatisfactory' unless the candidate is not responsible for the failure. Following a decision by the Examination Board, the resit date may be set for a later date.
- (3) If a module examination consisting of several examinations is failed, only the respective partial examination whose result was graded as 'failed' must be repeated.
- (4) In justified exceptional cases, a second retake of the same (partial) examination may be authorised by the Examination Board. This must be applied for in writing to the Examination Board. This second repetition may be in writing, orally or by drawing as determined by the examiner. If it is not passed, the examination is deemed to have been definitively 'failed' and will result in de-registration. A second repetition of the Master's thesis is excluded.

### **Section 21 – Compensation for Disadvantages for Students with a Disability or Chronic illness and Special Regulations for Students on Maternity Leave and Dependents**

- (1) If a student can credibly demonstrate that, due to a chronic illness or a disability, they are unable to perform unrestrictedly in coursework and examinations in whole or in part in the intended

form or within the published examination deadlines, compensation for disadvantages shall be granted.

- (2) If a student announces an expected date of childbirth or the day of childbirth, the Maternity Protection Act applies to her, i. e. maternity protection must be granted. For this purpose, a risk analysis must be drawn up with the student regarding her studies during maternity protection. If the student on maternity leave is unable to complete all or part of the coursework and examinations in the prescribed form or within the published examination deadlines, compensation for disadvantages must be granted.
- (3) On the recommendation of Representative for the Needs of Students with Chronic Illnesses and Disabilities, the examination committee may, in particular, extend the time for examinations or the deadlines for taking examinations or allow equivalent examinations to be taken in a form appropriate to the student's needs. The same applies to coursework.
- (4) Students must not suffer any disadvantages as a result of taking maternity or parental leave or caring leave. Advice on this is provided by the general student advisory service, the Student Services and the subject-specific student advisory services.
- (5) An application for compensation for disadvantages must be submitted individually for each examination and must be reapplied for each semester. The application for compensation for disadvantages should be submitted to the Examination Board at least four weeks before the respective examination date. Justified applications for compensation for disadvantages for coursework must be submitted four weeks before the coursework is completed. The disadvantage must be substantiated; a medical certificate or, in justified individual cases, the submission of an official medical certificate may be requested. Students may propose a specific form of compensation. The application shall be made in writing, the decision communicated in writing and, in the event of rejection, the reasons given in writing.
- (6) The specific needs of students who are restricted in their ability to organise their studies due to special circumstances (e. g. disabled or chronically ill students) shall also be taken into account when organising the course of study, including the forms of teaching and learning.

## **Section 22 – Master's Thesis, Degree, Academic Degree**

- (1) The Master's thesis is a compulsory part of the Master's degree programme.
- (2) The Master's thesis should demonstrate that the candidate is able to work independently on a task from his/her field of specialisation using scientific-artistic methods within a specified period of time. The Master's thesis is of outstanding importance as proof of academic success; it is the examination that carries the greatest weight for the final degree result. For this reason, the Master's thesis cannot generally be replaced by examinations completed elsewhere; however, the regulations on the recognition of study and examination achievements in accordance with section 15 remain unaffected.
- (3) The degree programme is completed upon passing the module examinations accompanying the degree programme and the Master Module (Master's thesis, colloquium and presentation). The date of graduation corresponds to the date on which the last examination was taken. The Master's examination is completed when all compulsory, compulsory elective and elective modules of the degree programme and the Master Module prescribed in the study and examination regulations have been successfully completed.
- (4) Upon completion of the degree programme, the Bauhaus-Universität Weimar awards the academic degree Master of Science (M.Sc.).

## **Section 23 – Admission to the Master Module**

- (1) The candidate shall submit an application for admission to the Master Module to the responsible examination office.
- (2) For admission, all coursework and examinations of the 1st to 3rd semesters to be completed in accordance with the curriculum (Annex 1 or Annex 2) must be proven as successfully passed.

- (3) The Examination Board or, upon its decision, the member chairing the Examination Board shall decide on admission.
- (4) Admission may only be refused if the requirements specified in paragraphs 1 and 2 are not met.

#### **Section 24 – Master's Thesis**

- (1) The Master's thesis is an examination paper that concludes the academic programme. It should demonstrate that the candidate is able to work independently on a problem from the field of urban development using scientific methods within a specified period of time. A total of 30 ECTS credits are awarded for the Master Module. It consists of the Master's thesis with 24 CP, the Master's colloquium with 3 CP and the presentation with 3 CP. The Master's thesis is completed in the form of a scientific paper. This can also take the form of a scientific analysis of a project or design.
- (2) The Master's thesis is generally written in English. The Examination Board shall decide on the admissibility of other languages upon application.
- (3) The Master's thesis is supervised by two supervisors in accordance with section 7. A Master's thesis topic can be offered by the supervisors or the candidate can suggest a topic for the Master's thesis. There is no legal entitlement to enforce the proposed topic.
- (4) The issue of the topic of the Master's thesis and the associated start of the Master's thesis on record is carried out on behalf of the Examination Board. The topic, time of issue and processing period must be recorded.
- (5) The Master's thesis takes 16 weeks to complete. The topic, task and scope of the thesis must be limited by the first examiner in such a way that the specified deadline for completion can be met. The topic can only be returned once and only within the first 4 weeks of the processing time. This is then considered as not started once.
- (6) In individual cases, the examination board may extend the processing time by up to four weeks for technical reasons upon a justified informal request. This requires the approval of the first examiner of the Master's thesis. Sick leave (in accordance with section 17 paragraph 2 of up to 4 days does not lead to an extension of the processing time. In the event of illness, the candidate must submit a medical certificate or, in cases of doubt, an official medical certificate. Study interruptions due to public holidays do not lead to an extension of the processing time.
- (7) An extension of the submission deadline due to illness or circumstances recognised by the Examination Board as being beyond the candidate's control is possible by a maximum of 4 weeks after the end of the Master's thesis deadline. The thesis must then be cancelled. It is then deemed not to have been started.

#### **Section 25 – Submission and Assessment of the Master's Thesis**

- (1) The Master's thesis must be submitted on time in triplicate in printed form and also in digital form (as a PDF by e-mail to the examiners, the examination secretariat) to the secretariat of the bauhaus.institute for experimental architecture (bauhaus.ifex); the submission date must be recorded.
- (2) When submitting the Master's thesis, the candidate must confirm in writing that he/she has written the thesis independently and has not consulted any sources, aids or advisors other than those specified. In the case of group work, the individual contribution must be labelled.
- (3) The Master's thesis is presented in an oral examination lasting approx. 40 minutes. As a rule, around 20 minutes of this time is set aside for a short presentation by the candidate to introduce the Master's thesis and around 20 minutes for questions to the candidate. This should take into account the subject specialisations in accordance with section 5 of the study regulations.
- (4) The presentation (oral examination) of the Master's thesis is open to the public. The Examination Board shall decide on exceptions upon request.
- (5) The assessment of the Master's thesis and the presentation is based on the arithmetic mean of the grades awarded by the examiners. The individual grades are given in whole marks with one

decimal place. The grade for the presentation accounts for 30% of the grade for the Master Module and 70 % for the Master's thesis. This assessment is recorded in a transcript. The candidate must be informed of the examination result following the presentation.

- (6) The assessment and evaluation of the Master's thesis should be completed no later than four weeks after submission of the thesis.
- (7) If one examiner assesses the thesis as 'insufficient', the examination board must obtain the opinion of a third examiner, who must be a university lecturer. If this third examiner also assesses the work as 'insufficient', the work is deemed to have been 'failed'. If this person assesses the thesis as at least 'sufficient', the thesis is passed. In any case, all assessments must be in writing.
- (8) The Master's thesis is the property of the candidate. The Bauhaus-Universität Weimar is granted the right to use and publish the Master's thesis in part or in full for its own, non-commercial teaching and research purposes, provided that the author is named. The author's copyright claims remain unaffected.

### **Section 26 – Repetition of the Master's Thesis**

- (1) The Master's thesis may be repeated once in the event of 'unsatisfactory' performance. In this case, the topic of the Master's thesis may only be returned in accordance with section 23 paragraph 5 if the candidate did not make use of this option when writing their first Master's thesis.
- (2) A second repetition of the Master's thesis is excluded.

### **Section 27 – Attestation and Master's Certificate**

- (1) Upon completion of the degree programme, the student receives their certificate. The certificate will include the grades of the modules as well as the topic of the final thesis and its grade as well as the credit points achieved. The certificate shall bear the date on which the last examination was completed.
- (2) The certificate and Master's degree certificate are issued in German and English with the date of the certificate.
- (3) The award of the academic degree is documented in the Master's certificate. The certificate is signed by the Dean and the Chair of the Examination Board and bears the seal of the University.
- (4) The Bauhaus-Universität Weimar issues a Diploma Supplement (DS) in German and English.

### **Section 28 – Invalidity of the Examinations and the Master's Examination**

- (1) If the examinee has cheated in an examination and this fact only becomes known after the certificate has been issued, the grade of the examination can be corrected accordingly. If necessary, this examination may be declared 'insufficient' (5.0) and thus the degree may be declared failed.
- (2) If the requirements for admission to an examination were not met without the candidate intending to deceive about this and this fact only becomes known after the certificate has been issued, this deficiency shall be remedied by passing the examination. If the candidate has wilfully and wrongfully obtained the right to take an examination, this examination will be declared 'insufficient' (5.0).
- (3) The candidate shall be given the opportunity to comment before a decision is made.
- (4) An incorrect certificate must be withdrawn and a new one issued if necessary. The certificate, the transcript of records and the Diploma Supplement shall be confiscated together with the incorrect certificate. A decision in accordance with paragraph 1 and paragraph 2 sentence 2 is excluded after a period of five years from the date of the certificate.

### **Section 29 – Reviewing the Examination Results**

Within one year of completing the examination, the student is to be granted access to their written examinations, the examiners' reports on these and the examination protocols upon request within a reasonable period.

### **Section 30 – Appeal Procedure**

- (1) All incriminating/negative decisions in accordance with these examination and study regulations must be issued in writing, substantiated and accompanied by information on how to appeal.
- (2) The person concerned has the right to appeal against decisions in accordance with paragraph 1. The appeal must be lodged in writing or orally for the record with the examination board within one month of notification of the decision. If the responsible examination board considers the objection to be well-founded, it shall uphold it. If the Examination Board does not uphold the objection, the Dean will issue a notice of objection. This must include information on legal remedies.
- (3) Following a negative decision in the objection procedure in accordance with paragraph 2, the person concerned may take legal action before the administrative courts.

### **Section 31 – Equal Opportunity Clause**

The statuses and functions described in these regulations apply equally to all genders.

### **Section 31 – Entry into Effect/ Expiry**

- (1) These regulations shall enter into force on the day after their publication in the notices of the Bauhaus-Universität Weimar. MdU 15/2025 expires at the same time.
- (2) These regulations shall first apply for the students beginning their studies in the winter semester 2025/26.

Faculty Board resolution from April 9<sup>th</sup> 2025.

Appendix 1: Standard Study Plan Reflective Urban Practice (RUP)

Standard Study Plan Integrated Urban Development and Design - RUP, Master of Science (M.Sc.)					
winter semester	summer semester		winter semester	summer semester	
1 <sup>st</sup> semester		2 <sup>nd</sup> semester	3 <sup>rd</sup> semester	4 <sup>th</sup> semester	
Compulsory Modules	Study project I Integrated Urban and Landscape Design  <i>Design / Project</i>	12	Study project II Digital Urban Design  <i>Design / Project</i>	12	Master Module Colloquium Thesis Presentation 30 3 24 3
	Preparatory Module Reflective Urban Practice				
	1,5		1,5		
	Digital Design Methods	6	Digital Design Methods Advanced	6	
	Integrated Urban Design				
	3		3		
	Urban Sociology				
	3		3		
	Applied Research Methods I + II				
	1,5		1,5		
	Electives				
	3		3		
Thesis Development			3		
Compulsory Electives		21 9	30 0		

**IUDD Model Projects:** Students in the study track »Reflective Urban Practice« take the Model Project modules with the mandatory internship and seminars.  
**Exchange Semester:** Students in the study track »International Academic Mobility« take the modules referring to the study period at the Partner University.  
**Elective Module:** to be selected from course offers on master level in the first or second semester at any Faculty of Bauhaus-Universität Weimar or other Universities.

## Appendix 2: Standard Study Plan International Academic Mobility (IAM)

Standard Study Plan Integrated Urban Development and Design - IAM, Master of Science (M.Sc.)					
winter semester	summer semester		winter semester	summer semester	
1 <sup>st</sup> semester	2 <sup>nd</sup> semester		3 <sup>rd</sup> semester	4 <sup>th</sup> semester	
<b>Study project I</b> Integrated Urban and Landscape Design  <i>Design / Project</i>	<b>12</b>	<b>Study project II</b> Digital Urban Design  <i>Design / Project</i>	<b>12</b>	<b>Exchange Semester</b> International Academic Mobility	<b>27</b>
<b>Preparatory Module International Academic Mobility</b>					
	<b>1,5</b>		<b>1,5</b>		
Digital Design Methods	6	Digital Design Methods Advanced	6		
Integrated Urban Design					
	3		3		
Urban Sociology					
	3		3		
Applied Research Methods I + II					
	1,5		1,5		
Electives					
	3		3	Thesis Development	
Compulsory Modules					
Compulsory Electives	21	9	21	9	30
					0

**IUDD Model Projects:** Students in the study track »Reflective Urban Practice« take the Model Project modules with the mandatory internship and seminars.

**Exchange Semester:** Students in the study track »International Academic Mobility« take the modules referring to the study period at the Partner University.

**Elective Module:** to be selected from course offers on master level in the first or second semester at any Faculty of Bauhaus-Universität Weimar or other Universities.